

A meeting of the

## WECA Overview & Scrutiny Committee

will be held on

**Date: Wednesday, 28 November 2018**

**Time: 10.30 am**

**Place: Meeting room 1P 09, City Hall, Bristol CC Offices, College Green, Bristol BS1 5TR**

Notice of this meeting is given to members of the West of England Overview & Scrutiny Committee as follows

Cllr Stephen Clarke, Bristol City Council  
Cllr Steve Pearce, Bristol City Council  
Cllr Tim Ball, Bath & North East Somerset Council  
Cllr Liz Richardson, Bath & North East Somerset Council  
Cllr Geoff Gollop, Bristol City Council  
Cllr Mark Weston, Bristol City Council  
Cllr Carole Johnson, Bristol City Council  
Cllr Brenda Massey, Bristol City Council  
Cllr Brian Allinson, South Gloucestershire Council  
Cllr Pat Hockey, South Gloucestershire Council  
Cllr Katherine Morris, South Gloucestershire Council

Copies to: Cllr Chris Blades, Cllr Charles Cave, Cllr Donald Davies, North Somerset Council

**Enquiries to:**

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# **West of England Overview & Scrutiny Committee Agenda**

## **YOU HAVE THE RIGHT TO:-**

- Attend all meetings unless the business to be dealt with would disclose 'confidential' or 'exempt' information.
- Inspect agendas and public reports five days before the date of the meeting
- Inspect agendas, reports and minutes for up to six years following a meeting.
- Inspect background papers used to prepare public reports for a period public reports for a period of up to four years from the date of the meeting. (A list of background papers to a report is given at the end of each report.) A background paper is a document on which the officer has relied in writing the report.
- Have access to the public register of names, addresses and wards of all Councillors sitting on WECA, Committees and Sub-Committees with details of the membership of all Committees and Sub-Committees.
- Have a reasonable number of copies of agendas and reports (relating to items to be considered in public) made available to the public attending meetings of WECA, Committees and Sub-Committees
- Have access to a list setting out the decisions making powers the WECA has delegated to their officers and the title of those officers.
- Copy any of the documents mentioned above to which you have a right of access. There is a charge of 15p for each side of A4, subject to a minimum charge of £4.
- For further information about this agenda or how the Council works please contact Democratic Services, telephone 0117 42 86210 or e-mail: [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

## **OTHER LANGUAGES AND FORMATS**

**This information can be made available in other languages, in large print, braille or on audio tape.  
Please phone 0117 42 86210**

### **Guidance for press and public attending this meeting**

The Openness of Local Government Bodies Regulations 2014 mean that any member of the public or press attending this meeting may take photographs, film or audio record proceedings and may report on the meeting including by use of social media (oral commentary is not permitted during the meeting as it would be disruptive). This will apply to the whole of the meeting except where there are confidential or exempt items, which may need to be considered in the absence of the press or public.

If you intend to film or audio record this meeting please contact the Democratic Services Officer named on the front of the agenda papers beforehand, so that all necessary arrangements can be made.

Some of our meetings are webcast. By entering the meeting room and using the public seating areas you are consenting to being filmed, photographed or recorded. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

An archived recording of the proceedings will also be available for viewing after the meeting. The Combined Authority may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

To comply with the Data Protection Act 2018, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

## **1. EVACUATION PROCEDURE**

Please note: if the alarm sounds during the meeting, everyone should please exit the building via the way they came in, via the main entrance lobby area, and then the front ramp. Please then assemble on the paved area between the side entrance of the cathedral and the roundabout at the Deanery Road end of the building. Please do not return to the building until instructed to do so by the fire warden(s).

## **2. APOLOGIES FOR ABSENCE**

## **3. DECLARATIONS OF INTEREST UNDER THE LOCALISM ACT 2011**

Members who consider that they have an interest to declare are asked to: a) State the item number in which they have an interest, b) The nature of the interest, c) Whether the interest is a disclosable pecuniary interest, non-disclosable pecuniary interest or non-pecuniary interest. Any Member who is unsure about the above should seek advice from the Monitoring Officer prior to the meeting in order to expedite matters at the meeting itself.

## **4. MINUTES OF PREVIOUS MEETING**

5 - 10

To consider and approve the minutes of the West of England Combined Authority Overview and Scrutiny Committee held on 19 September 2018 as a correct record.

## **5. ITEMS FROM THE PUBLIC (PETITIONS, STATEMENTS AND QUESTIONS)**

If you wish to present a petition or make a statement at this meeting, you are required to submit this by 12 noon on the working day before the meeting by e-mail to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk)

For this meeting, this means that your petition/statement must be received in this office by **12 noon on Tuesday 27 November 2018**.

If you wish to ask a question at the meeting, you are required to submit the question in writing to [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk) by no later than 3 working days before the meeting. For this meeting, this means that your question(s) must be received in this office by the end of **Thursday 22 November 2018**.

In presenting any statements at the meeting, members of the public are generally permitted to speak for up to 3 minutes each. The total time available for this session is 30 minutes so at the discretion of the Chair, speaking time may sometimes be reduced depending on how many public items are received. Please note that all public items will be circulated in advance of the meeting to the committee members.

## **6. CHAIR'S ANNOUNCEMENTS/BUSINESS (10 MINS)**

## **7. REVIEW OF WECA COMMITTEE AND JOINT COMMITTEE FORWARD PLAN (20 MINS)**

11 - 22

To review the current WECA Committee and Joint Committee forward plans (as published) and to identify items to be included in the WECA Overview and Scrutiny Committee's forward agenda plan.

## **8. PRE-DECISION SCRUTINY AHEAD OF THE 30 NOVEMBER WECA COMMITTEE AND JOINT COMMITTEE (30 MINS)**

23 - 28

To review the reports due to be considered at the 30 November WECA Committee and Joint Committee and formulate any Overview & Scrutiny Committee comments to be referred to the respective 30 November meetings.

**9. TRANSPORT UPDATE (30 MINS)**

29 - 42

To update the committee on transport matters including Integrated Transport Authority powers; Key Route Network; Bus Strategy; Mass Transit proposal; Local Cycling and Walking Infrastructure Plan, MetroWest Phase 1A and 1B, and to seek views and feedback from members.

**10. METROBUS UPDATE (20 MINS)**

43 - 46

To provide an update on the progress of the Metrobus programme.  
Peter Mann, Director of Transport, BCC and Pete Woodhouse, MetroBus Integration Manager, BCC will attend for this item

**11. UPDATE ON LOCAL INDUSTRIAL STRATEGY (5 MINS)**

47 - 50

To provide an update on progress on work to develop a Local Industrial Strategy for the West of England.